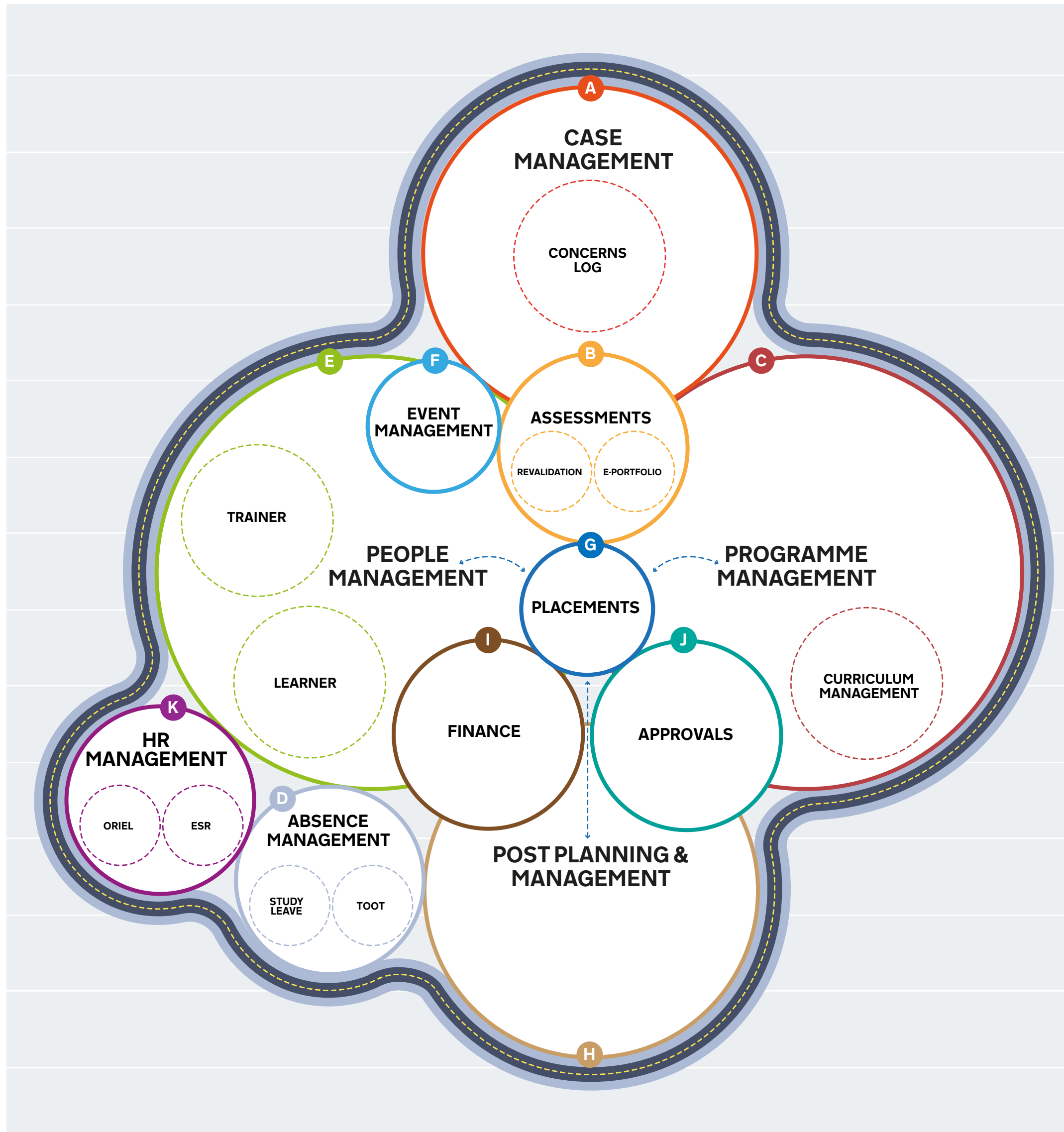


LEARNER INFORMATION SYSTEM

THE BIG PICTURE



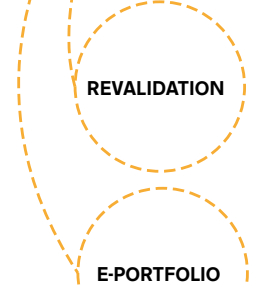
CASE MANAGEMENT

Record of any issues or concerns about the learner in their learning process N.B. not academic concerns as these are captured in the Assessments component.



ASSESSMENTS

The management of the assessment pathway. Learners are assessed against the competencies/requirements of the curriculum/curricula they are following throughout their training. Formal assessment will occur at least once a year. Encompasses the planning the assessment to final outcome.



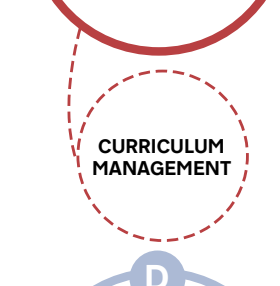
REVALIDATION

A GMC governed process which requires that each doctor is revalidated every five years. Comes under the remit of the Responsible Officer in each local office.



E-PORTFOLIO

A GMC governed process which requires that each doctor is revalidated every five years. Comes under the remit of the Responsible Officer in each local office.



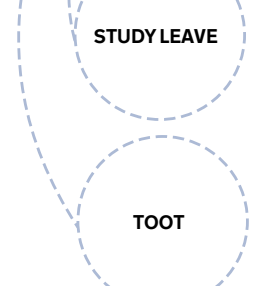
PROGRAMME MANAGEMENT

The management of the training programmes delivered within HEE (at a local office level). Links to curriculum management, posts, placements, approvals, people, assessments and revalidation.



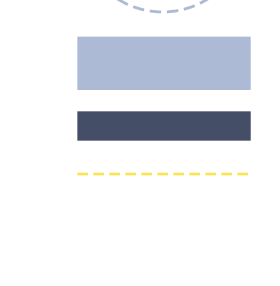
CURRICULUM MANAGEMENT

The collection of competencies that a learner must achieve in order to successfully complete their training programme. This falls under the remit of Royal Colleges for many training programmes but possibly not all.



ABSENCE MANAGEMENT

Record of the study leave a learner or trainer has taken and the funding related to each study leave episode. This can be courses, training sessions or study leave as we currently know it.



STUDY LEAVE

Any time out of training that could cause the learner's completion date to change.



TOOT

Any time out of training that could cause the learner's completion date to change.

GOVERNANCE

COMMUNICATIONS

REPORTING AND ANALYTICS



PEOPLE MANAGEMENT

Management of people either undertaking training (learner) or involved in the delivery of training (trainer).



EVENT MANAGEMENT

A system to support the management and delivery of events and courses.



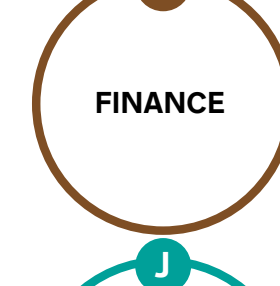
PLACEMENTS

Formerly known as rotation management. The management of placing learners into posts which can deliver the competencies they need at that stage in their training.



POST PLANNING AND MANAGEMENT

The management of the establishment of posts in each local office area – links to approvals and funding. Each training post should deliver an element of the competencies required within the curriculum/curricula attached to the training programme.



FINANCE

The management and recording of the funding of training. This can be post funding, funding linked directly to the trainee and study leave funding.



APPROVALS

All training programmes should be approved by the appropriate regulator, College or other approval giving body or individual.



HR MANAGEMENT

The interface between the recruitment system, TIS and ESR. To support new starter information flow and the transfer of changes to the learner record. Captures what was undertaken and when.

